

**LIBERTY TOWNSHIP TRUSTEE  
RECORD OF PROCEEDINGS  
AUGUST 6, 2008**

The audio recording, resolutions passed, and any attachments constitutes an accurate record of the Liberty Township Trustee Proceedings at the above dated meeting as determined by the Fiscal Officer. The following summary is provided as an overview of the meeting and a road map to the audio record. Copies of this record are available by request at the Township Government Office, 10104 Brewster Lane, Suite 125, Powell, Ohio.

**PROCEEDINGS SUMMARY:**

The Trustees of Liberty Township met in regular session Monday, August 6, 2008, at 7:30 p.m. at the Liberty Township Complex. Trustee Sybert and Guzzo were present, Trustee Mann was absent. See attached sign-in sheets for others in attendance.

Chairperson Curtis Sybert called the meeting to order with the Pledge of Allegiance.

**APPROVAL OF MINUTES:**

Mr. Sybert moved to approve the July 7, 2008 Meeting Minutes as presented. Ms. Guzzo seconded the motion and the roll call vote: Ms. Guzzo – yes, Mr. Sybert – yes. The motion passed with a 2-yes and 0-no vote.

**MOTION: TO PAY BILLS**

Mr. Sybert moved to approve the payment of bills as presented. Ms. Guzzo seconded the motion, but noted that she was unhappy with the Sign Master bill, and the roll call vote: Ms. Guzzo – yes, Mr. Sybert – yes. The motion passed with a 2-yes and 0-no vote.

**CITIZEN COMMENT:**

Jim Cirigliano, 10363 Churchill Drive, stated this was probably the fourth time he has addressed the Board regarding the issue of the drainage ditches surrounding his house which do not drain. In prior discussions with the Board it was recommended that Mr. Leib from the Road Dept go to his house, he has now been there three times and each time has determined that the drainage ditch is below the catch basins; therefore, the water has no place to drain and remains in the ditch and attracts mosquitoes. He advised that he has a corner lot so everyone's water drains to his property. Mr. Leib's recommended that a French drain be installed to tie into the catch basin, and the cost for that would be the homeowners responsibly. Mr. Cirigliano said the estimate for the French drains was substantial approximately \$8,000, and he felt he should not have to pay because it was in the right-of-way which is Township property and not his property. Township Administrator Dave Anderson stated that he would meet Mr. Cirigliano at his property to get a look at the issue first hand.

Jim Bresnahan, Carriage Road, updated the Board on the Orange Road Bridge committee. He said the focus of the discussions over the last three years has primarily been on the old bridge and/or the new bridge. He said this newly formed committee was

also trying to focus on issues such as landscaping, maintaining trees, and working with the contractors and Mr. Bauserman. He said their next meeting would be in one week.

**Chief Bernans – Distinguished Service Award**

Mr. Anderson announced that Chief Bernans was in attendance and wanted it noted that with 39 years of fire service Chief Bernans was honored and presented with a three foot golden trumpet that awarded by the Ohio Chief's Association.

**RESOLUTION 08-0806-01: Mileage Reimbursement Policy**

Ms. Guzzo moved to approve amended Resolution 08-0806-01 with it noted that non official employees will be reimbursed for mileage at the standard mileage rate for business trips when a personal vehicle is used for Township business in accordance with ORC. Mr. Sybert seconded the motion and the roll call vote: Ms. Guzzo – yes, Mr. Sybert – yes. The motion passed with a 2-yes and 0-no vote.

**RESOLUTION 08-0806-02: Intra fund Adjustment for 2008 Appropriations**

Ms. Guzzo moved to approve Resolution 08-0806-02 and Mr. Sybert seconded the motion and the roll call vote: Ms. Guzzo – yes, Mr. Sybert – yes. The motion passed with a 2-yes and 0-no vote.

**RESOLUTION 08-0806-03: Eco Engineering Service Agreement**

Ms. Guzzo felt that the service agreement should be paid out right instead of financing it saving the taxpayers money in interest.

Mr. Sybert moved to approve the Eco Engineering Services Agreement as presented; there being no second the motion failed.

Ms. Guzzo moved to approve amended Resolution 08-0806-03 the Eco Engineering Service Agreement with the condition that Liberty Township pay for it outright instead of financing it. Mr. Sybert seconded the motion and the roll call vote: Ms. Guzzo – yes, Mr. Sybert – yes. The motion passed with a 2-yes and 0-no vote.

**RESOLUTION 08-0806-04: Authorize Fire Dept. Computer Mounting Hardware**

Mr. Sybert moved to approve Resolution 08-0806-04 as presented. Ms. Guzzo seconded the motion and the roll call vote: Ms. Guzzo – yes, Mr. Sybert – yes. The motion passed with a 2-yes and 0-no vote.

**RESOLUTION 08-0806-05: Authorize Fire Dept. HVAC Equip.**

Ms. Guzzo moved to approve amended Resolution 08-0806-05 not to exceed \$17,500.00, and the condition that Chief Bernans will obtain three quotes and select the best price. Mr. Sybert seconded the motion and the roll call vote: Ms. Guzzo – yes, Mr. Sybert – yes. The motion passed with a 2-yes and 0-no vote.

**RESOLUTION 08-0806-06: Authorize Fire Dept. Web Page Modifications**

Mr. Sybert moved to approve Resolution 08-0806-06 as presented. Ms. Guzzo seconded the motion and the roll call vote: Ms. Guzzo – yes, Mr. Sybert – yes. The motion passed with a 2-yes and 0-no vote.

**RESOLUTION 08-0806-07: Fire Dept. Purchase Defibrillator using Grant Funds**

Ms. Guzzo moved to approve Resolution 08-0806-07 as presented. Mr. Sybert seconded and the roll call vote: Ms. Guzzo – yes, Mr. Sybert – yes. The motion passed with a 2-yes and 0-no vote.

**ADMINISTRATIVE REVIEW 08-02: Applicant Joy Hughes**

Ms. Guzzo moved to approve Administrative Review 08-02 Applicant Joy Hughes as approved by the Zoning Commission. Mr. Sybert seconded the motion and the roll call vote: Ms. Guzzo – yes, Mr. Sybert – yes. The motion passed with a 2-yes and 0-no vote.

**ADMINISTRATIVE REVIEW 08-03: Applicant David and Julie Brown**

Ms. Guzzo moved to approve Administrative Review 08-03 as approved by the Zoning Commission and their conditions. Mr. Sybert seconded and the roll call vote: Ms. Guzzo – yes, Mr. Sybert – yes. The motion passed with a 2-yes and 0-no vote.

**RESOLUTION 08-0806-08: Accept Roads and Speed Limit Recommendations**

Ms. Guzzo moved to approve Resolution 08-0806-08 as presented. Mr. Sybert seconded the roll call vote: Ms. Guzzo – yes, Mr. Sybert – yes. The motion passed with a 2-yes and 0-no vote.

**MOTION: Recycling Committee**

Mr. Sybert announced there were five interested people for the trash and recycling committee and they were: Melanie Lenaghan, Sara Marie Eichenberger, Jeanne Stohl, Kristi Burger, Robin Adamson.

Ms. Guzzo moved to approve and appoint the five interested residents to the trash and recycling committee. Mr. Sybert seconded the motion and the roll call vote: Ms. Guzzo – yes, Mr. Sybert – yes. The motion passed with 2-yes and 0-no vote.

**MOTION: Request for Engineering Assistance – Guardrail for Eckington Drive**

Ms. Guzzo moved to request the recommendation of the County Engineer which was removing a portion of the guardrail at Eckington Drive. Mr. Sybert seconded the motion and the roll call vote: Ms. Guzzo – yes, Mr. Sybert – yes. The motion passed with a 2-yes and 0-no vote.

**MOTION: Seldom Seen Road - Grant**

Ms. Guzzo made a motion to proceed with the grant application for Seldom Seen Road project with the assistance of the Delaware County Engineer. Mr. Sybert seconded the motion and the roll call vote: Ms. Guzzo – yes, Mr. Sybert – yes. The motion passed with a 2-yes and 0-no vote.

**Zoning Fee Schedule**

Ms. Guzzo moved to approve the Zoning Fee Schedule changes as presented and recommended by the Zoning Inspector Holly Foust to be effective August 7, 2008. Mr.

Sybert seconded the motion and the roll call vote: Ms. Guzzo – yes, Mr. Sybert – yes. The motion passed with a 2-yes and 0-no vote.

**RESOLUTION 08-0806-09: Emergency Alert System – Tabled**

This Resolution was tabled until a full-board was in attendance.

**McDaniels Construction – Compaction Testing**

Mr. Anderson stated that the compaction test McDaniels Construction agreed to do at Havener Park have been completed and results should be available the 18<sup>th</sup> or 19<sup>th</sup>.

**MOTION: To Move Forward with Right-of-Way Easement Purchase**

Mr. Anderson requested a motion to approve sending letters to two property owners offering to purchase right of way easements at the appraised value of \$9,907 for one property, and the other property was for two easements one temporary and one permanent for an appraised value of \$5,504.

Mr. Sybert moved to approve and Ms. Guzzo seconded the motion and the roll call vote: Ms. Guzzo – yes, Mr. Sybert – yes. The motion passed with a 2-yes and 0-no vote. Ms. Guzzo requested when they have an actual contract that it be reviewed and approved by the Prosecutors office.

**Sawmill Pedestrian Path Update**

Mr. Anderson notified the Board that the legal notice for the Sawmill Pedestrian Path project bid request had been advertised in the paper.

**MOTION: Hire a Part-Time Board Secretary/Clerk Position**

Ms. Guzzo moved authorizing Mr. Anderson to interview individuals for the position of Board Secretary/Clerk with Fiscal Officers approval to take Board Meeting Minutes not to exceed an average of 10 hours per week, and not to exceed \$15.00 per hour. Mr. Sybert seconded the motion and the roll call vote: Ms. Guzzo – yes, Mr. Sybert – yes. The motion passed with a 2-yes and 0-no vote.

**Reception for Barbara Threlfall Planned**

Retirement reception is planned for Barbara Threlfall which will be held at 7:00 p.m. prior to a Trustees Meeting at the Township Hall for either September 2<sup>nd</sup> or 15<sup>th</sup>.

**ADJOURNED:**

There being no further business Chairperson Sybert adjourned the meeting at 9:55 p.m.



Mark S. Gerber, Fiscal Officer