

**BOARD OF TRUSTEES
LIBERTY TOWNSHIP, DELAWARE COUNTY, OHIO**

RESOLUTION NO. 09-0720-12

**RESOLUTION RETAINING ATTORNEY WANDA L. CARTER
TO REVISE POLICY AND CONDUCT TRAINING**

The Board of Trustees of Liberty Township, Delaware County, Ohio met in regular session on the 20 day of July, 2009, with the following members present:

C. Sybert moved the adoption of the following resolution:

WHEREAS, The Board of Trustees of Liberty Township, Delaware County, Ohio, deems it advisable to employ legal counsel to 1) revise and update the Township's policy prohibiting harassment and 2) to conduct training of the Township's personnel with regard to issues of harassment and the Township's policy. Now, therefore, be it RESOLVED by the Board of Trustees of Liberty Township, that:

Attorney Wanda L. Carter and the law firm of Newhouse, Prophater, Letcher & Moots, LLC, be retained as Legal Counsel to 1) revise and update the Township's policy prohibiting harassment and 2) to conduct training of the Township's personnel with regard to issues of harassment and the Township's policy. Legal fees to be paid by the Township for the policy review and revision at \$240 per hour, for the training at a flat fee of \$4,000 for preparation for and training of personnel at two training sessions, with all associated expenses to be paid by the Township, all upon receipt of a monthly invoice.

The Board of Trustees will execute a Retainer Agreement reciting these terms.

R. MANN seconded the motion, and the roll was called on the question of its adoption. The vote was as follows:

Name

Vote

P. Guzzo

yes

C. Sybert

yes
C. Sybert

B. Mann

yes

Adopted: 7/20/09
Date

[Signature]
Trustee

Attest:

[Signature]
Trustee

[Signature]
Fiscal Officer

[Signature]
Trustee

NEWHOUSE, PROPHATER, LETCHER & MOOTS, LLC

5025 Arlington Centre Boulevard, Suite 400

Columbus, OH 43220

Tel: (614) 255-5441

Fax: (614) 255-5446

RETAINER AGREEMENT

The Board of Trustees of Liberty Township hereby retains Wanda L. Carter, with the above law firm, to employ legal counsel to 1) revise and update the Township's policy prohibiting harassment and 2) to conduct training of the Township's personnel with regard to issues of harassment and the Township's policy.

In consideration of professional services heretofore provided, and to be rendered by Wanda L. Carter and the firm of Newhouse, Prophater, Letcher & Moots, LLC, the Township agrees to pay for services in the above matter as follows: Legal fees to be paid by the Township for the policy review and revision at \$240 per hour, for the training at a flat fee of \$4,000 for preparation for and training of personnel at two training sessions, with all associated expenses to be paid by the Township, all upon receipt of a monthly invoice. The Board has passed a resolution authorizing this Agreement.

IN WITNESS WHEREOF, we have this 20 day of July, 2009, subscribed our names.

BOARD OF TRUSTEES OF LIBERTY
TOWNSHIP, DELAWARE COUNTY



Trustee



Trustee

Trustee

ACCEPTED BY:
NEWHOUSE, PROPHATER, LETCHER & MOOTS, LLC

By: _____
Wanda L. Carter

Date: _____