

**RESOLUTION #17-1016-08**

**Approve Agreement with ComDoc Premier Solutions and Authorize Expenditure for Services**

**WHEREAS**, in order to improve efficiencies and streamline Township processes, staff recommends entering into a contract to digitize documents and establish computerized document flows, and

**WHEREAS**, this will eliminate a portion of costs associated with printing, storing and manually filing, and

**WHEREAS**, staff recommends ComDoc Premier Solutions.

**NOW, THEREFORE BE IT RESOLVED, THAT THE LIBERTY TOWNSHIP BOARD OF TRUSTEES, DELAWARE COUNTY, OHIO**, authorizes the <sup>Fiscal Officer</sup> ~~Township Administrator~~ to enter into and sign the attached ComDoc Premier Solutions Agreement and further approves the cost of ~~\$ 595.00~~ <sup>not to exceed</sup> per month for the appropriate licenses.

\$ ~~32,454.71~~ <sup>32,454.71</sup> for a five year contract starting November 1, 2017 <sup>thru Oct. 31 2022.</sup>

Motion made by Leneghan and seconded by Mitchell.

Vote: N/P Mrs. Eichhorn yes Mrs. Leneghan yes Dr. Mitchell

This Resolution shall be in force and become effective immediately upon its execution.

10.16.17  
Date

Melanie Leneghan  
Melanie Leneghan, Trustee

CERTIFIED BY:

Dr. Thomas Mitchell  
Dr. Thomas Mitchell, Trustee

Nancy Denutte  
Nancy Denutte, Fiscal Officer

-- not present --  
Shyra Eichhorn, Trustee