

RESOLUTION #17-1016-12

Accept the resignation of Zoning Secretary Susan Trout

WHEREAS, staff has received the attached notice of resignation from Zoning Secretary Susan Trout, and

WHEREAS, Liberty Township would like to thank Ms. Trout for her service to the Township.

NOW, THEREFORE, BE IT RESOLVED BY THE LIBERTY TOWNSHIP TRUSTEES to accept the resignation of Zoning Secretary Susan Trout effective November 9, 2017 and further authorizing the posting and hiring process for this vacancy.

Motion made by Leneghan and seconded by Mitchell.

Vote: N/P Mrs. Eichhorn yes Mrs. Leneghan yes Dr. Mitchell

This Resolution shall be in force and become effective immediately upon its execution.

10-16-17
Date

Melanie Leneghan
Melanie Leneghan, Trustee

CERTIFIED BY:

Thomas Mitchell
Dr. Thomas Mitchell, Trustee

Nancy Depette
Nancy Depette, Fiscal Officer

-- not present --
Shyra Eichhorn, Trustee

October 4, 2017

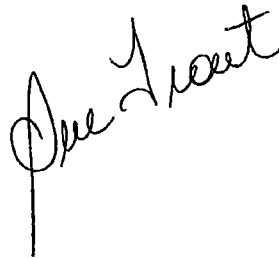
TO: JIM CIRIGLIANO
TRACEY MULLENHOUR

FROM: SUSAN M. TROUT

I am officially resigning as of November 9, 2017, and wanted to give you both advanced notice so that you can begin your plans for my replacement. It will be hard, I know, but do your best.

It is no secret I love my job and working for you both. In this day and age, and in particular, within Liberty Township, it is rare to find people who know what it is to work as a team and pull together, as well as being supportive of each other. We did that; and we had fun too. We also had tough days, but still, we pulled as a team.

Thank you both for the opportunity of working for you. You both also taught me a lot.

A handwritten signature in cursive script that reads "Sue Trout". The signature is written in black ink and is positioned in the lower right quadrant of the page.