

**RESOLUTION #17-1218-11**

**Appointing Medical Director for 2018**

**WHEREAS**, it is advisable and necessary to retain the services of a Medical Director to assist the Township to meet its obligations in the Ohio Revised Code 4765.12 and to provide oversight and counsel in the delivery of emergency medical services (EMS) provided by the Liberty Township Fire Department, and

**WHEREAS**, Warren Yamarick, MD has been serving in this capacity for the Township and Fire Chief Thomas O'Brien recommends renewing a contract with Dr. Yamarick for 2018.

**NOW, THEREFORE BE IT RESOLVED**, by the Liberty Township Board of Trustees, Delaware County, Ohio, to authorize an agreement with Warren Yamarick, MD appointing him as the Medical Director for Liberty Township Fire Department to assist the department in meeting its statutory obligations under Ohio Revised Code Section 4765.12, with the following terms:

- a. This contract shall be effective January 1, 2018 and shall have a term of one year.
- b. The EMS Medical Director shall be paid \$12,000 annually, paid in twelve monthly installments of \$1,000.00 each.
- c. Dr. Yamarick will provide services deemed necessary by Fire Chief Thomas O'Brien.

**FURTHER BE IT RESOLVED**, by the Liberty Township Board of Trustees, to authorize Fire Chief Thomas O'Brien to execute an agreement with Warren Yamarick, MD with terms and conditions not inconsistent with those set forth in this Resolution.

Motion made by Leneghan and seconded by Eichhorn.

**Vote:** yes Mrs. Eichhorn yes Mrs. Leneghan N/P Dr. Mitchell

This Resolution shall be in force and become effective immediately upon its execution.

Dec. 18, 2017

Date


Melanie Leneghan  
Melanie Leneghan, Trustee

-- not present --  
Dr. Thomas Mitchell, Trustee

CERTIFIED BY:

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Nancy Denutte, Fiscal Officer

Shyra Eichhorn  
Shyra Eichhorn, Trustee

	<b>Fire Department Manual:</b> <i>Standard Operating Policy</i>	<b>Approved by:</b>  <i>Tom O'Brien</i> <i>Fire Chief</i>	<b>Initial Issue Date:</b> 12/15/2017
	<b>Subject:</b>  <b>Medical Director</b>		<b>Last Revision Date:</b>
	<b>Accreditation Ref:</b>	<b>Standard Ref:</b> 100.01	
	<b>Special Notes:</b>		

## Position

The Medical Director is responsible to the Fire Chief. The Medical Director, in cooperation with the department's EMS coordinator, is responsible for providing medico-administrative support and direction to members within the Liberty Township Fire Department. The Medical Director provides vision, guidance, leadership, oversight and quality assurance for Liberty Township Fire Department. The Medical Director has the authority to provide consultation related to the level of pre-hospital care which may be rendered by each of the Liberty Township Fire Department members, establish and monitor compliance with field performance guidelines, and establish and monitor training standards. The Medical Director also guides the development and revision of protocols, continuing education, and addresses equipment and legislative issues.


## Responsibilities

### Administrative

- The medical director participates in administrative decision making and recommends and approves policies and procedures. The medical director acquires, maintains, and applies knowledge of local, state and federal regulations pertaining to the responsibilities of the position. Develop, review, and periodically update medical treatment protocols and EMS operational standards.
- Identify a trauma surgeon and physician specializing in pediatric emergency medicine to provide input on the EMS protocol.
- Facilitate a program of total quality management of patients addressing compliance with protocols, standards of care, technician proficiency, appropriate patient management, effectiveness of treatments and protocols, evaluation for positive patient outcomes and other elements or components of the EMS system that occur from the initiation of a 9-1-1 telephone call through delivery of a patient to a hospital.
- Provide an annual written report to the Chief regarding the progress of policy and procedure development, educational opportunities provided, budgetary needs assessment, and any other operational pertinent information.
- Work in collaboration with other fire departments and agencies as requested by the Fire Chief.

The essential functions listed above in this position description are intended only as illustrations of the various types of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related or a logical assignment to the position. The Employer retains the right to change or assign duties to this position.



	Fire Department Manual: <i>Standard Operating Policy</i>	Approved by:  <i>Tom O'Brien</i> <i>Fire Chief</i>	Initial Issue Date: 12/15/2017
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### Quality Assurance

- The medical director participates in the process to ensure the appropriateness and quality of medical care and medically related care. Medical Director over cite (office hours) should be 2 hours a month on average.
- Develop a process for EMS run review and documentation improvement, to include: Monthly review of high risk/volume runs such as chest pain, trauma cases requiring transport to trauma center, cardiac arrest, etc. Procedure success rates such as intubation, peripheral IVs, etc.
- Assist with Liberty Township Fire Department EMS Committees.
- Provide guidance and direction regarding research projects involving the EMS delivery system in Liberty Township Fire Department, and as representative of Liberty Township Fire Department, facilitate information and input from other medical specialists in the field of EMS


### Education

- The medical director participates in the development and conducts of educational programs. Quarterly educational sessions will be held with all three shifts. (12 total) Each educational session will be approximately 2 hours.
- Assist with evaluation and performance improvement of the Liberty Township Fire Department. Periodically review and approve Emergency Medical Dispatch Protocols Assist with developing, maintaining and supporting an EMS database for the Liberty Township Fire Department, including the development of forms and programs as needed, development of reports and providing interpretation of data.
- Develop and deliver quarterly EMS training classes via continuing-education programs for EMS personnel, including (but not limited to) continuous quality improvement, new procedures and new or amended protocols.

### Employee Health and Community

- The medical director participates in the surveillance and promotion in the health safety and welfare of employees. The medical director helps articulate the fire departments mission to the community.
- Maintain an active relationship and involvement with the central Ohio medical community by serving as a liaison between the Liberty Township Fire Department departments and physicians, nurses, allied health care professionals and hospital management

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- Maintain a vision of nationwide progress with respect to the evolution of EMS. Perform such other medico-administrative duties as may be requested or required.

### **Minimum Qualifications:**

- OAC 4765-3-05 Medical director requirements for each emergency medical services organization.
- The medical director for each EMS organization shall meet the following minimum qualifications:
  - Possession of a valid Ohio medical license;
  - Active involvement in the provision of emergency care to patients;
  - Active participation with one or more EMS organizations, including but not limited to:
    - Conducting performance improvement programs;
    - Conducting education programs;
    - Conducting protocol updates.
  - Evidence of high ethical standards and no conflicts of interest;
  - Utilizes aggregate data from the division in peer review and quality improvement programs at the local level;
  - Except as set forth in paragraphs (B) and (C) of this rule, evidence of one of the following:
    - Board certification by the "American Board of Emergency Medicine" or the "American Osteopathic Board of Emergency Medicine";
    - Board eligibility by completion of an emergency medicine residency program recognized by the "American Board of Medical Specialties" or the "American Osteopathic Association";
    - Board certification by a medical specialty board recognized by the "American Board of Medical Specialties" or the "American Osteopathic Association," followed by successful completion of an emergency medical services fellowship;
    - Board certification by the "American Board of Pediatrics" or the "American Osteopathic Board of Pediatrics," followed by successful completion of a pediatric emergency medicine fellowship program accredited by the "Accreditation Council for Graduate Medical Education" or the "American Osteopathic Association Program and Trainee Review Council";
    - Subspecialty board certification by the "American Board of Emergency Medicine" in emergency medical services.
- An existing medical director who meets all the qualifications listed in paragraph (A) of this rule except paragraph (A)(6) shall do either of the following:





Fire Department Manual:  
Standard Operating Policy

Subject:  
**Medical Director**

Accreditation Ref:

Special Notes:

Approved by:

Tom O'Brien  
Fire Chief

Initial Issue Date:  
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- o Complete an EMS medical director course approved by the board. A list of courses which have been reviewed and deemed acceptable by the board is available at [http://ems.ohio.gov/ems\\_rpab.stm](http://ems.ohio.gov/ems_rpab.stm); or
  - o Submit to the board written verification of EMS medical director experience and verification that the individual conducted performance improvement programs or training.
- A physician who meets all of the qualifications listed in paragraph (A) of this rule except paragraph (A)(6) and wishes to become a new medical director shall do all of the following:
  - o Complete an EMS medical directors course approved by the board. A list of courses which have been reviewed and deemed acceptable by the board is available at [http://ems.ohio.gov/ems\\_rpab.stm](http://ems.ohio.gov/ems_rpab.stm);
  - o Petition the board for a waiver of the emergency medicine residency program requirement. The state medical director, in conjunction with the RPAB chairs, will review the petition for waiver and make a recommendation to the board;
  - o Submit any and all additional information or documents requested by the board, the state medical director, or the RPAB chairs to support the petition.
- Each medical director is required to participate in peer review and quality improvement programs, as provided in section 4765.12 of the Revised Code.
- **NOTE:** This document is intended to identify the essential functions and requirements of this job and is subject to change as the needs of the employer and requirements of the job change. Incumbents may be required to perform job-related responsibilities and tasks other than those stated. Any essential functions of this position will be evaluated as necessary should an incumbent/applicant be unable to perform the function or requirement due to a disability as defined by the Americans with Disabilities Act (ADA). Reasonable accommodation for the specific disability will be made for the incumbent/applicant where possible.

Fire Chief Thomas O'Brien

Date