



ZONING PERMIT – ACCESSORY BUILDING (DETACHED)

In order to apply for an Accessory Building (Detached) Zoning Permit, submit the following:

1. Completed Zoning Permit application – [Link to Application form](#)

OR

- 1a. Apply through the Application web portal – [Link to web portal](#)
 - Must include Property Owner Addendum if applying through web portal
 - [Link to Property Owner Addendum](#)
2. Site Plan
 - Must be to-scale
 - Must indicate setback distances from property lines
3. Elevations
 - Must note building height
 - Must note roof pitch
 - Must note siding materials
4. HOA Letter of Approval
 - Only required if located in the PR Zoning District
5. Health Department Letter of Approval
 - Only required if utilizing on-site sanitary
6. Application fee
 - \$100 if 200 SF or less
 - \$200 if more than 200 SF but not greater than 600 SF
 - \$400 if more than 600 SF

Setbacks and requirements vary depending on the Zoning District and/or Development Plan. Please contact the Zoning Office at (740) 938-2010 for details.