



NEW RESIDENCE APPLICATION

In order to apply for a Single Family or Multi-Family Zoning Permit, submit the following:

1. Completed Zoning Permit Application – [Link to Application form](#)
OR
 - 1a. Apply through the Application web portal – [Link to web portal](#)
 - Must include Property Owner Addendum if applying through web portal
 - [Link to Property Owner Addendum](#)
2. Site plan
 - Must be to-scale
 - Must indicate setback distances from property lines
 - Must include Certified Address form from the Map Room for unplatted lots.
 - Must show dimensions of home.
 - Must indicate Driveway Slope.
3. Floor Plans and Elevations
 - Must note building height
 - Must note roof pitch
 - Must note siding materials
4. HOA or Developer Letter of Approval
 - Only required if located in the PR Zoning District
5. Health Department Letter of Approval
 - Only required if utilizing on-site sanitary
6. Application Fee
 - \$300 if Multi-Family Residence
 - \$475 if Single Family Residence

Setbacks and requirements vary depending on the Zoning District and/or Development Plan. Please contact the Zoning Office at (740) 938-2010 for details.