



## Liberty Township Zoning Department

7802 Liberty Rd North  
Powell, Ohio 43065  
740-938-2010  
[www.libertytwp.org](http://www.libertytwp.org)

## Rezoning Application

**Check One:** Option A \_\_\_\_\_ Option B \_\_\_\_\_

Note: The initial application fee covers two (2) Zoning Commission hearings. If additional hearings are requested by the applicant, additional fees will be charged in accordance with fee schedule, and are payable before the next hearing will be scheduled.

Please ensure all requested information is provided. **Incomplete applications will not be accepted.**

### Property Information

Site Address: \_\_\_\_\_

Parcel ID(s): \_\_\_\_\_

Total Acreage: \_\_\_\_\_ Subdivision: \_\_\_\_\_ Lot #(s): \_\_\_\_\_

### Property Description

Acres to be Rezoned: \_\_\_\_\_

Current Land Use: \_\_\_\_\_

Surrounding Land Uses:

North: \_\_\_\_\_

South: \_\_\_\_\_

East: \_\_\_\_\_

West: \_\_\_\_\_

### Rezoning Request

Current Zoning District: \_\_\_\_\_

Proposed Zoning District: \_\_\_\_\_

Proposed Land Use: \_\_\_\_\_

Request (if more space is needed, attach an additional document): \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

### Staff Use Only

LTZ #: \_\_\_\_\_

Date Filed: \_\_\_\_\_

Date Accepted: \_\_\_\_\_

Fee Paid: \_\_\_\_\_

Payment: \_\_\_\_\_

Received By: \_\_\_\_\_

Range: 19 Twp: \_\_\_\_\_ Section: \_\_\_\_\_

### Hearing/Meeting Date:

DCRPC: \_\_\_\_\_

ZC: \_\_\_\_\_

BOT: \_\_\_\_\_

### Decision:

DCRPC: \_\_\_\_\_

ZC: \_\_\_\_\_

BOT: \_\_\_\_\_

**The Liberty Township Zoning  
Resolution and Comprehensive Plans  
are available for review at the Zoning  
office or you may download them from  
the Township's website.**

**Current Property Owner Information**

Individual

Corporation (if so state)

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

Telephone: \_\_\_\_\_

Email Address: \_\_\_\_\_

**Applicant/Agent Information (Contact Information)**

Individual

Corporation (if so state)

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

Telephone: \_\_\_\_\_

Email Address: \_\_\_\_\_

**Developer Information**

Individual

Corporation (If so state)

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

Telephone: \_\_\_\_\_

Email Address: \_\_\_\_\_

**Signatures**

The undersigned certifies that this application thereto contains all information required by the Liberty Township Zoning Resolution, that all information contained herein is true and accurate and is submitted to induce the requested zoning change, and agrees to be bound by the provisions of the Zoning Resolution of Liberty Township, Delaware County, Ohio. The undersigned gives Liberty Township permission to place signage on subject property to announce hearings.

Property Owner(s): \_\_\_\_\_ Date: \_\_\_\_\_

Property Owner(s): \_\_\_\_\_ Date: \_\_\_\_\_

Developer: \_\_\_\_\_ Date: \_\_\_\_\_

## **Rezoning/Text Amendment Application Requirements**

Any applicant who requests a zoning change is solely responsible for filling all materials required by the application in their entirety. Confirm that the information is included in this application by placing a check mark next to the line. An incomplete application will not be placed on an agenda until it is determined to be complete, having all relevant issues and zoning regulations addressed in plan and/or text form.

### **Applicant must submit the following:**

Completed application form

List of all owners of property within, contiguous to, directly across the street from, and within 200 feet of the perimeter boundaries of subject property, and their current mailing addresses

One (1) copy of all maps/plans (24"x36" maximum)

Six (6) reduced-scale copies of all maps/plans (11"x17")

Six (6) copies of development text and supplemental information

One (1) digital copy (pdf format) of all materials noted above

Pay application fee

### **Preliminary:**

Table of Contents, name of development, date and text of all subsequent revisions

Most recent Zoning Resolution text (applicable articles). Text shall address all standards in the respective zoning district

Survey plat and legal description indicating the size and location of the proposed project

Proposed size and location of the tract to scale (e.g. 1"=100')

All existing conditions on-site including:

Wood areas

Preservation area

Utilities

Wetlands

Floodplain areas, streams

Power lines

Location and dimensions of all existing buildings, structures, access drives and landscaping

Existing structures within 200 feet to existing uses including easements and setbacks

Relationship of proposed development to existing uses including easements, setbacks, and right-of-way areas

Proposed locations of all structures and uses (e.g. clubhouse, pool, mail kiosk, etc.)

Proposed density calculations and percentages of lot coverage

Proposed acreage, usage and density of all individual development phases

Phasing plans (if applicable)

General character of tract:

The limitations or controls to be placed on operations or locations

Lots, numbered with dimensions, bearing, and distance, minimum lot size

Proposed traffic pattern showing public and private streets and transportation facilities

Description of other development features, including landscaping and entry features

Conceptual architectural design and elevations, roof pitch and exterior construction materials  
Intended provisions for utilities , water, fire hydrants, sanitary sewer and adequate storm water drainage outlets  
Open Space design and proposed description of its use, ownership, and plan for maintenance  
List of divergences (if any) being requested with code sections listed

Traffic Impact Analysis

Design and development standards in Article 4 of this Zoning Resolution:

- Access
- Driveways
- Exterior of buildings
- Building height and dimensions
- Landscaping plan
- Buffering
- Street trees
- Lighting
- Multi-use trails, walkways, bike paths, bikeways
- Open space
- Parking
- Right-of-way construction and maintenance
- Screening
- Setbacks
- Signage
- Structural separation
- Streets/Roadways
- Water Impoundments

Proposed size and location of any alternative energy apparatus

Emergency service provisions  
Construction phasing plans (if any)

Letters of plan review:

- Fire Department/Emergency Services
- Del-Co Water
- Delaware County Sewer
- Delaware County Soil and Water
- Delaware County Health Department
- Columbia Gas
- AEP
- Delaware County Engineer

Ability if the applicant to carry forth the development plan

**Final:**

Permitted and accessory uses to be located on the tract  
Environmentally sensitive areas  
Architectural design detail  
Building heights and dimensions  
Size, height, and location of all signs  
Lighting  
Landscaping  
Grading and drainage plan  
Relationship of proposed development to existing and probable uses  
Location of all uses within the site and the locations of schools, parks and other public facility sites within or adjacent to the site  
Proposed timetable for development of the site, including open space, entry features, street buildings, structures, utilities and other facilities