

**BOARD OF TRUSTEES
LIBERTY TOWNSHIP, DELAWARE COUNTY OHIO**

DATE: June 3, 2019

RESOLUTION NO. 19-0603-03

**IN THE MATTER OF AUTHORIZING AN EMPLOYEE TO INCUR OBLIGATIONS
ON BEHALF OF THE TOWNSHIP TO PAY FOR WORK-RELATED EXPENSES AND
ISSUANCE OF A CREDIT CARD HELD BY THE BOARD TO SUCH EMPLOYEE TO
PAY FOR WORK-RELATED EXPENSES**

The Board of Trustees of Liberty Township, Delaware County, Ohio ("Board") met in regular open session on the 3rd day of June, 2019.



Moved the adoption of the following Resolution.

PREAMBLE

WHEREAS, the Board, pursuant to R.C. § 507.11(A), may authorize, by resolution, township officers and employees to incur obligations of two thousand five hundred dollars (\$2,500) or less on behalf of Liberty Township, Delaware County, Ohio ("Township"); and,

WHEREAS, the Board, pursuant to R.C. § 505.64(A), may authorize an officer, employee, or appointee of the Township to use a credit card held by the Board to pay for work-related expenses; and,

WHEREAS, the Board desires to exercise its authority under such statutes.

RESOLUTION

NOW THEREFORE, BE IT RESOLVED AS FOLLOWS:

1. As used in this Resolution, Employee means the following Township employee or official:

Name:	Michael Schuiling
Title or Position:	Liberty Township Township Administrator

2. The Board, pursuant to R.C. § 507.11(A), hereby authorizes the Employee to incur obligations of two thousand five hundred dollars (\$2,500) or less on behalf of the Township to pay for work-related expenses. The obligations incurred on behalf of the Township by the Employee acting pursuant to this Resolution shall be subsequently approved by the adoption of a formal resolution of the Board.
3. The Board, pursuant to R.C. § 505.64(A), hereby authorizes the Employee to use a credit card held by the Board to pay for work-related expenses. The debt incurred as a result of the use of a credit card pursuant to this Resolution shall be paid from moneys appropriated by the Board for such expenses.
4. The Fiscal Officer is hereby authorized to obtain a credit card in the name of the Board from the Delaware County Bank (DCB) or its successor for use by the Employee to pay for work-related expenses. The credit card shall have a credit limit of two thousand five hundred dollars (\$2,500). The Fiscal Officer shall issue such credit card to the Employee and shall oversee the credit card in accordance with the Township Credit Card Use Policy ("Policy").
5. Prior to or upon issuing the Employee the credit card, the Fiscal Officer shall provide to the Employee a copy of the Policy. The Employee shall read and sign Appendix A of the Policy acknowledge receipt of the Policy. The Fiscal Officer shall hold and maintain the signed receipt in accordance with Article XII of the Policy.
6. The Employee shall be bound by all terms and conditions of the Policy and any other applicable laws, regulations, and/or policies governing the expenditure of Township monies.
7. All formal actions of this Board concerning and relating to the passage of this Resolution were adopted in an open meeting of this Board, and all deliberations of this Board and any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements, including R.C. § 121.22.
8. This Resolution shall take effect immediately upon adoption.

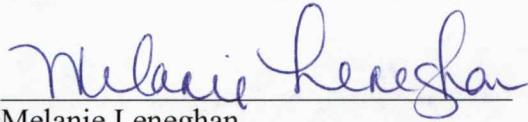
Eichhorn

Seconded the motion.

APPROVED AND ADOPTED THIS 3rd DAY OF June, 2019 BY:

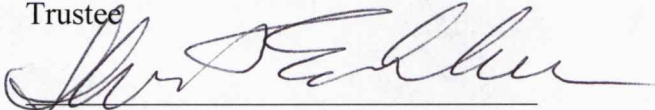
(SIGNATURES CONTINUED ON FOLLOWING PAGE)

**BOARD OF TRUSTEES
LIBERTY TOWNSHIP, DELAWARE COUNTY, OHIO**



Melanie Leneghan

Trustee



Shyra Eichhorn

Trustee

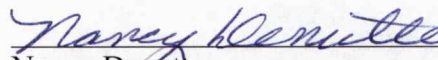


Mike Gemperline

Trustee

Liberty Township Government Office
10104 Brewster Lane, Suite 125
Powell, Ohio 43065

Attest by Township Fiscal Officer



Nancy Denutte

Liberty Township Fiscal Officer
Delaware County, Ohio

State of Ohio :
Delaware County :

I, the undersigned Fiscal Officer of Liberty Township, Delaware County, Ohio, hereby certify that the foregoing Resolution No. 19 0603 03 is taken and copied from the record of proceedings of the Board of Trustees of Liberty Township, Delaware County, Ohio, and that it has been compared by me with the resolution on the record and is a true copy. Further, I certify that the adoption of such resolution occurred in an open meeting held in compliance with R.C. § 121.22.



Nancy Denutte

Liberty Township Fiscal Officer
Delaware County, Ohio

June 3, 2019
Date