

RESOLUTION #18-0402-08

Rejecting All Proposals Submitted for RFP for IT Services

WHEREAS, Liberty Township issued a Request for Proposals for information technology (IT) services with Resolution #18-0129-08.

NOW, THEREFORE BE IT RESOLVED, BY THE LIBERTY TOWNSHIP BOARD OF TRUSTEES, DELAWARE COUNTY, OHIO, to reject any and all proposals submitted to the Township for the Request for Proposals for Information Technology Services in accordance with Section V. Selection Process, D.2. Reservations Regarding Selection of the RFP.

Motion made by Leneghan and seconded by Gemperline.

Vote: Yes Mrs. Eichhorn Yes Mr. Gemperline Yes Mrs. Leneghan

This Resolution shall be in force and become effective immediately upon its execution.

April 2, 2018

Date

Melanie Leneghan
Melanie Leneghan, Trustee

CERTIFIED BY:

Nancy Denutte
Nancy Denutte, Fiscal Officer

Mike Gemperline
Mike Gemperline, Trustee

Shyra Eichhorn
Shyra Eichhorn, Trustee

V. SELECTION PROCESS

A. Selection Date

Selection of the firm(s) to provide Managed service and conduct the Project will be based on timely written proposals. Oral interviews may be conducted by telephone and in person to assist the Township in the selection process. It is anticipated that the selection will be made on or before the end of March 30, 2018.

B. Evaluation Criteria

- 1) Any award to be made pursuant to this RFP will be based upon the proposal, with appropriate consideration given to operational, technical, cost and management requirements. Evaluation of offers will be based upon the Proposer responsiveness to the RFP, ability of the Proposer to meet the needs of the LIBERTY TOWNSHIP and the total price quoted for the items covered in the RFP.
- 2) The following elements will be the primary consideration in evaluating all submitted proposals in the selection of a consultant(s):
 - Completeness of the proposal and the apparent understanding of the work to be performed;
 - General qualifications, experience and expertise of the Proposer;
 - Soundness of the methods and approach to the work;
 - Information derived from reference checks and review of other documents completed by the Proposer; and
 - Overall cost of the Firm's proposal.

C. Site Tours

Once the proposals have been evaluated, Proposers selected to proceed will receive invitation for in-person interviews with their key staff that would be responsible for supporting the Township. A site tour of the Township may be requested.

D. Reservations Regarding Selection

The Township reserves the right to do any or all of the following:

- 1) Conduct interviews with some or all of the Respondents.
- 2) Reject any or all Proposals.
- 3) Waive any informality or irregularity in a Proposal.
- 4) Hold all Proposals for a period of thirty (30) days after the date fixed for the opening thereof.
- 5) Enter into good faith negotiations with the Respondents to modify service or project descriptions to a greater or lesser magnitude than described in this RFP or any Proposal.
- 6) Accept the Proposal that the Township deems at its sole discretion, to be the most favorable in the best interest of the Township.