

**RESOLUTION #18-0510-01: ACCEPTING 2018 PURCHASE ORDERS AND BLANKET CERTIFICATES**

**Whereas**, ORC 5705.41(D)(1) requires that a fiscal officer of a taxing entity certify that the amount required to make an expenditure has been lawfully appropriated and is the treasury, or is in the process of collection to the credit of the appropriate fund free from any previous encumbrance before the expenditure is made,

**Whereas**, there are exceptions to this requirement,

**Whereas**, the main exceptions are: "then and now" certificates and super blanket certificates as provided for in ORC sections 5704.41(D)(1) and 5705.41(D)(3).

**Whereas**, the fiscal office is presenting the attached Purchase Orders;

**NOW, THEREFORE BE IT RESOLVED BY THE BOARD OF TRUSTEES OF LIBERTY TOWNSHIP, DELAWARE COUNTY, OHIO:**

to approve the following Then-and-Now & Regular Purchase Orders:

1. 75-2018 Bowling Green State University	\$ 4,900.00
2. 77-2018 Burnham & Flower	\$ 18,074.02
3. 78-2018 Health Insurance Cash-in-lieu	\$ 1,917.13
4. 69-2018 Burnham & Flower	\$ 12,472.13
5. 80-2018 Consumers Life	\$ 1,309.68
6. 81-2018 Syn-Tech Systems	\$ 2,650.00

and to approve the following Blanket Certificates:

1. 43-2018 Fire – Additional equipment for Sutphen Rescue Engine	\$ 86,771.00
2. 44-2018 Admin- Other dues & subscriptions 2 <sup>nd</sup> QTR	\$ 1,000.00
3. 45-2018 Admin- Utilities 2 <sup>nd</sup> QTR	\$ 1,000.00
4. 46-2018 Parks- Misc., dues & subscriptions 2 <sup>nd</sup> QTR	\$ 500.00
5. 47-2018 Admin- Misc., other dues & subscriptions 2 <sup>nd</sup> QTR	\$ 2,000.00

Motion made by Leneghan and seconded by Gemperline.

Vote: yes Mr. Gemperline N/P Mrs. Eichhorn yes Mrs. Leneghan

This Resolution shall be in force and become effective immediately upon its execution.

May 19 2018  
Date

Mike Gemperline  
Mike Gemperline, Trustee

--not present--  
Shyra Eichhorn, Trustee

CERTIFIED BY:

Nancy Denutte  
Nancy Denutte, Fiscal Officer

Melanie Leneghan  
Melanie Leneghan, Trustee

LIBERTY TOWNSHIP, DELAWARE COUNTY  
**Regular Purchase Order**

<b>Office Of</b> LIBERTY TOWNSHIP 10104 Brewster Lane POWELL, OH 43065	<b>Vendor</b> BOWLING GREEN STATE UNIVERSITY OFFICE OF THE BURSAR - ADMIN 132 1001 E. WOOSTER ST. BOWLING GREEN, OH 43403-0100	<b>Purchase Order</b> <b>Number:</b> 75-2018 <b>Total:</b> \$4,900.00 <b>Issue:</b> 04/30/2018 <b>Expires:</b>
<b>Ship To</b> LIBERTY TOWNSHIP 10104 Brewster Lane POWELL, OH 43065	<b>Bill To</b> LIBERTY TOWNSHIP 10104 Brewster Lane POWELL, OH 43065	<b>Miscellaneous</b> <b>Approval:</b>
<b>Terms</b> 		
<b>Purpose</b> Fire- Training courses		

Quantity	Unit	Item Description	Unit Price	Subtotal
2.00		Fire- Training courses Requisition #: 18-0426-04	\$2,450.00	\$4,900.00

Account Code	Account Description	Amount
2191-220-318-0000	Training Services	\$4,900.00

Material on this order is exempted from Ohio Sales Tax and Federal Excise Taxes.

**FISCAL OFFICER CERTIFICATE**

It is hereby certified that the amount of \$4,900.00 required to meet the contract agreement, obligation, or expenditure for the above, has been lawfully appropriated, authorized or directed for such purpose and is in the Treasury or in the process of collection to the credit of the

----- Special Levy-Fire Services -----  
 Fund (and others as above) free from any obligation or certification now outstanding.

**Certification:** 

**Date:** 04/30/2018      **Fiscal Officer:** N. Denutte

**APPROVED BY**

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**This order is not valid unless  
Fiscal Officer Certificate is signed.**



## LIBERTY TOWNSHIP, DELAWARE COUNTY

## Regular Purchase Order

<b>Office Of</b> LIBERTY TOWNSHIP 10104 Brewster Lane POWELL, OH 43065		<b>Vendor</b> Burnham & Flower Insurance Group 315 S. Kalamazoo Mall Kalamazoo, MI 49007-4806		<b>Purchase Order</b> <b>Number:</b> 77-2018 <b>Total:</b> \$18,074.02 <b>Issue:</b> 03/31/2018 <b>Expires:</b>	
<b>Ship To</b> LIBERTY TOWNSHIP 10104 Brewster Lane POWELL, OH 43065		<b>Bill To</b> LIBERTY TOWNSHIP 10104 Brewster Lane POWELL, OH 43065		<b>Miscellaneous</b> <b>Approval:</b>	
<b>Terms</b>					
<b>Purpose</b>		March HRA payments			

Quantity	Unit	Item Description	Unit Price	Subtotal
1.00		March HRA payments	\$18,074.02	\$18,074.02

Account Code	Account Description	Amount
1000-110-221-0000	Medical/Hospitalization	\$1,306.19
1000-610-221-0000	Medical/Hospitalization	\$1,368.33
2031-330-221-0000	Medical/Hospitalization	\$2,380.12
2191-220-221-0000	Medical/Hospitalization	\$13,019.38

Material on this order is exempted from Ohio Sales Tax and Federal Excise Taxes.

## FISCAL OFFICER CERTIFICATE

It is hereby certified that the amount of \$18,074.02 required to meet the contract agreement, obligation, or expenditure for the above, has been lawfully appropriated, authorized or directed for such purpose and is in the Treasury or in the process of collection to the credit of the

----- General -----

Fund (and others as above) free from any obligation or certification now outstanding.

Certification:

*N. Denutte*

Date: 03/31/2018

Fiscal Officer: N. Denutte

## APPROVED BY

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 Fiscal Officer Certificate is signed.

## LIBERTY TOWNSHIP, DELAWARE COUNTY

## Regular Purchase Order

<b>Office Of</b> LIBERTY TOWNSHIP 10104 Brewster Lane POWELL, OH 43065	<b>Vendor</b> Health Insurance Opt-out Payments	<b>Purchase Order</b> <b>Number:</b> 78-2018 <b>Total:</b> \$1,917.13 <b>Issue:</b> 05/04/2018 <b>Expires:</b>
<b>Ship To</b> LIBERTY TOWNSHIP 10104 Brewster Lane POWELL, OH 43065	<b>Bill To</b> LIBERTY TOWNSHIP 10104 Brewster Lane POWELL, OH 43065	<b>Miscellaneous</b> <b>Approval:</b>
<b>Terms</b>		
<b>Purpose</b>	Cash-in-lieu payments WK 19 05042018	

Quantity	Unit	Item Description	Unit Price	Subtotal
1.00		Cash-in-lieu payments WK 19 05042018	\$1,917.13	\$1,917.13

Account Code	Account Description	Amount
1000-610-221-0000	Medical/Hospitalization	\$199.42
2031-330-221-0000	Medical/Hospitalization	\$256.58
2191-220-221-0000	Medical/Hospitalization	\$1,461.13

Material on this order is exempted from Ohio Sales Tax and Federal Excise Taxes.

## FISCAL OFFICER CERTIFICATE

It is hereby certified that the amount of \$1,917.13 required to meet the contract agreement, obligation, or expenditure for the above, has been lawfully appropriated, authorized or directed for such purpose and is in the Treasury or in the process of collection to the credit of the

----- General -----

Fund (and others as above) free from any obligation or certification now outstanding.

Certification:



Date: 05/04/2018

Fiscal Officer: N. Denutte

## APPROVED BY

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## LIBERTY TOWNSHIP, DELAWARE COUNTY

## Regular Purchase Order

<b>Office Of</b> LIBERTY TOWNSHIP 10104 Brewster Lane POWELL, OH 43065	<b>Vendor</b> Burnham & Flower Insurance Group 315 S. Kalamazoo Mall Kalamazoo, MI 49007-4806	<b>Purchase Order</b> <b>Number:</b> 79-2018 <b>Total:</b> \$12,472.13 <b>Issue:</b> 04/30/2018 <b>Expires:</b>
<b>Ship To</b> LIBERTY TOWNSHIP 10104 Brewster Lane POWELL, OH 43065	<b>Bill To</b> LIBERTY TOWNSHIP 10104 Brewster Lane POWELL, OH 43065	<b>Miscellaneous</b> <b>Approval:</b>
<b>Terms</b> 		
<b>Purpose</b> HRA payments April 2018		

Quantity	Unit	Item Description	Unit Price	Subtotal
1.00		HRA payments April 2018	\$12,472.13	\$12,472.13

Account Code	Account Description	Amount
1000-110-221-0000	Medical/Hospitalization	\$1,380.90
1000-130-221-0000	Medical/Hospitalization	\$55.00
1000-610-221-0000	Medical/Hospitalization	\$1,248.47
2031-330-221-0000	Medical/Hospitalization	\$973.14
2191-220-221-0000	Medical/Hospitalization	\$8,814.62

Material on this order is exempted from Ohio Sales Tax and Federal Excise Taxes.

## FISCAL OFFICER CERTIFICATE

It is hereby certified that the amount of \$12,472.13 required to meet the contract agreement, obligation, or expenditure for the above, has been lawfully appropriated, authorized or directed for such purpose and is in the Treasury or in the process of collection to the credit of the

----- General -----

Fund (and others as above) free from any obligation or certification now outstanding.

Certification:

*N. Denutte*

Date: 04/30/2018

Fiscal Officer: N. Denutte

## APPROVED BY

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## LIBERTY TOWNSHIP, DELAWARE COUNTY

## Regular Purchase Order

<b>Office Of</b> LIBERTY TOWNSHIP 10104 Brewster Lane POWELL, OH 43065	<b>Vendor</b> CONSUMERS LIFE INSURANCE COMPANY PO BOX 951914 Cleveland, OH 44193	<b>Purchase Order</b> <b>Number:</b> 80-2018 <b>Total:</b> \$1,309.68 <b>Issue:</b> 05/09/2018 <b>Expires:</b>
<b>Ship To</b> LIBERTY TOWNSHIP 10104 Brewster Lane POWELL, OH 43065	<b>Bill To</b> LIBERTY TOWNSHIP 10104 Brewster Lane POWELL, OH 43065	<b>Miscellaneous</b> <b>Approval:</b>
<b>Terms</b>	<b>Purpose</b> Life insurance premiums- 2nd QTR	

Quantity	Unit	Item Description	Unit Price	Subtotal
1.00		Life insurance premiums- 2nd QTR	\$1,309.68	\$1,309.68

Account Code	Account Description	Amount
1000-110-229-0000	Other - Insurance Benefits	\$5.00
2191-220-229-0000	Other - Insurance Benefits	\$1,304.68

Material on this order is exempted from Ohio Sales Tax and Federal Excise Taxes.

## FISCAL OFFICER CERTIFICATE

It is hereby certified that the amount of \$1,309.68 required to meet the contract agreement, obligation, or expenditure for the above, has been lawfully appropriated, authorized or directed for such purpose and is in the Treasury or in the process of collection to the credit of the

----- General -----

Fund (and others as above) free from any obligation or certification now outstanding.

Certification:



Date: 05/09/2018

Fiscal Officer: N. Denutte

## APPROVED BY

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## LIBERTY TOWNSHIP, DELAWARE COUNTY

## Regular Purchase Order

<b>Office Of</b> LIBERTY TOWNSHIP 10104 Brewster Lane POWELL, OH 43065		<b>Vendor</b> SYN-TECH SYSTEMS PO BOX 5258 TALLAHASSEE, FL 32314		<b>Purchase Order</b> <b>Number:</b> 81-2018 <b>Total:</b> \$2,650.00 <b>Issue:</b> 05/09/2018 <b>Expires:</b>	
<b>Ship To</b> LIBERTY TOWNSHIP 10104 Brewster Lane POWELL, OH 43065		<b>Bill To</b> LIBERTY TOWNSHIP 10104 Brewster Lane POWELL, OH 43065		<b>Miscellaneous</b> <b>Approval:</b>	
<b>Terms</b>					
<b>Purpose</b>		Fuelmaster warranty			

Quantity	Unit	Item Description	Unit Price	Subtotal
1.00		Fuelmaster warranty	\$2,650.00	\$2,650.00

Account Code	Account Description	Amount
1000-130-320-0000	Property Services	\$26.50
1000-610-320-0000	Property Services	\$609.50
2031-330-320-0000	Property Services	\$848.00
2191-220-320-0000	Property Services	\$1,166.00

Material on this order is exempted from Ohio Sales Tax and Federal Excise Taxes.

## FISCAL OFFICER CERTIFICATE

It is hereby certified that the amount of \$2,650.00 required to meet the contract agreement, obligation, or expenditure for the above, has been lawfully appropriated, authorized or directed for such purpose and is in the Treasury or in the process of collection to the credit of the

----- General -----

Fund (and others as above) free from any obligation or certification now outstanding.

Certification:



Date: 05/09/2018

Fiscal Officer: N. Denutte

## APPROVED BY

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LIBERTY TOWNSHIP, DELAWARE COUNTY  
**Regular Blanket Certificate**

<b>Office Of</b> LIBERTY TOWNSHIP 10104 Brewster Lane POWELL, OH 43065	<b>Vendor</b>  	<b>Purchase Order</b> <b>Number:</b> 43-2018 <b>Total:</b> \$86,771.00 <b>Issue:</b> 01/29/2018 <b>Expires:</b> 12/31/2018				
<b>Ship To</b> LIBERTY TOWNSHIP 10104 Brewster Lane POWELL, OH 43065	<b>Bill To</b> LIBERTY TOWNSHIP 10104 Brewster Lane POWELL, OH 43065	<b>Miscellaneous</b> <b>Approval:</b>  				
<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 15%;"><b>Terms</b></td> <td></td> </tr> <tr> <td><b>Purpose</b></td> <td>Fire- Additional equipment for Sutphen Rescue Engine Res#18-0129-11</td> </tr> </table>			<b>Terms</b>		<b>Purpose</b>	Fire- Additional equipment for Sutphen Rescue Engine Res#18-0129-11
<b>Terms</b>						
<b>Purpose</b>	Fire- Additional equipment for Sutphen Rescue Engine Res#18-0129-11					

Quantity	Unit	Item Description	Unit Price	Subtotal
1.00		Fire- Additional equipment for Sutphen Rescue Engine Res#18-0129-11 Requisition #: 18-0129-11	\$86,771.00	\$86,771.00

Account Code	Account Description	Amount
2191-760-700-0000	Capital Outlay	\$86,771.00

Material on this order is exempted from Ohio Sales Tax and Federal Excise Taxes.

**FISCAL OFFICER CERTIFICATE**

It is hereby certified that the amount of \$86,771.00 required to meet the contract agreement, obligation, or expenditure for the above, has been lawfully appropriated, authorized or directed for such purpose and is in the Treasury or in the process of collection to the credit of the

----- Special Levy-Fire Services -----  
 Fund (and others as above) free from any obligation or certification now outstanding.

**Certification:**

**Date:** 01/29/2018

**Fiscal Officer:** N. Denutte

**APPROVED BY**

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## LIBERTY TOWNSHIP, DELAWARE COUNTY

**Super Blanket Certificate**

<b>Office Of</b> LIBERTY TOWNSHIP 10104 Brewster Lane POWELL, OH 43065		<b>Vendor</b>  		<b>Purchase Order</b> <b>Number:</b> 44-2018 <b>Total:</b> \$1,000.00 <b>Issue:</b> 05/09/2018 <b>Expires:</b> 12/31/2018	
<b>Ship To</b> LIBERTY TOWNSHIP 10104 Brewster Lane POWELL, OH 43065		<b>Bill To</b> LIBERTY TOWNSHIP 10104 Brewster Lane POWELL, OH 43065		<b>Miscellaneous</b> <b>Approval:</b>	
<b>Terms</b>					
<b>Purpose</b>		Admin- Other dues & subscriptions 2nd QTR			

Quantity	Unit	Item Description	Unit Price	Subtotal
1.00		Admin- Other dues & subscriptions 2nd QTR	\$1,000.00	\$1,000.00

Account Code	Account Description	Amount
1000-110-500-0000	Other	\$1,000.00

Material on this order is exempted from Ohio Sales Tax and Federal Excise Taxes.

**FISCAL OFFICER CERTIFICATE**

It is hereby certified that the amount of \$1,000.00 required to meet the contract agreement, obligation, or expenditure for the above, has been lawfully appropriated, authorized or directed for such purpose and is in the Treasury or in the process of collection to the credit of the

----- General -----

Fund (and others as above) free from any obligation or certification now outstanding.

Certification:

*N. Denutte*

Date: 05/09/2018

Fiscal Officer: N. Denutte

**APPROVED BY**

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 Fiscal Officer Certificate is signed.

## LIBERTY TOWNSHIP, DELAWARE COUNTY

## Super Blanket Certificate

<b>Office Of</b> LIBERTY TOWNSHIP 10104 Brewster Lane POWELL, OH 43065	<b>Vendor</b>  	<b>Purchase Order</b> <b>Number:</b> 45-2018 <b>Total:</b> \$1,000.00 <b>Issue:</b> 05/09/2018 <b>Expires:</b> 12/31/2018
<b>Ship To</b> LIBERTY TOWNSHIP 10104 Brewster Lane POWELL, OH 43065	<b>Bill To</b> LIBERTY TOWNSHIP 10104 Brewster Lane POWELL, OH 43065	<b>Miscellaneous</b> <b>Approval:</b>  
<b>Terms</b> 		
<b>Purpose</b>	Admin- Utilities 2nd QTR	

Quantity	Unit	Item Description	Unit Price	Subtotal
1.00		Admin- Utilities 2nd QTR	\$1,000.00	\$1,000.00

Account Code	Account Description	Amount
1000-110-350-0000	Utilities	\$1,000.00

Material on this order is exempted from Ohio Sales Tax and Federal Excise Taxes.

## FISCAL OFFICER CERTIFICATE

It is hereby certified that the amount of \$1,000.00 required to meet the contract agreement, obligation, or expenditure for the above, has been lawfully appropriated, authorized or directed for such purpose and is in the Treasury or in the process of collection to the credit of the

----- General -----

Fund (and others as above) free from any obligation or certification now outstanding.

Certification:



Date: 05/09/2018

Fiscal Officer: N. Denutte

## APPROVED BY

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 Fiscal Officer Certificate is signed.



## LIBERTY TOWNSHIP, DELAWARE COUNTY

**Super Blanket Certificate**

<b>Office Of</b> LIBERTY TOWNSHIP 10104 Brewster Lane POWELL, OH 43065	<b>Vendor</b>  	<b>Purchase Order</b> <b>Number:</b> 46-2018 <b>Total:</b> \$500.00 <b>Issue:</b> 05/09/2018 <b>Expires:</b> 12/31/2018
<b>Ship To</b> LIBERTY TOWNSHIP 10104 Brewster Lane POWELL, OH 43065	<b>Bill To</b> LIBERTY TOWNSHIP 10104 Brewster Lane POWELL, OH 43065	<b>Miscellaneous</b> <b>Approval:</b>  
<b>Terms</b> 		
<b>Purpose</b>	Parks- Misc., dues & subscriptions 2nd QTR	

Quantity	Unit	Item Description	Unit Price	Subtotal
1.00		Parks- Misc., dues & subscriptions 2nd QTR	\$500.00	\$500.00

Account Code	Account Description	Amount
1000-610-500-0000	Other	\$500.00

Material on this order is exempted from Ohio Sales Tax and Federal Excise Taxes.

**FISCAL OFFICER CERTIFICATE**

It is hereby certified that the amount of \$500.00 required to meet the contract agreement, obligation, or expenditure for the above, has been lawfully appropriated, authorized or directed for such purpose and is in the Treasury or in the process of collection to the credit of the

----- General -----

Fund (and others as above) free from any obligation or certification now outstanding.

Certification:



Date: 05/02/2018

Fiscal Officer: N. Denutte

**APPROVED BY**

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**This order is not valid unless  
Fiscal Officer Certificate is signed.**

## LIBERTY TOWNSHIP, DELAWARE COUNTY

**Super Blanket Certificate**

<b>Office Of</b> LIBERTY TOWNSHIP 10104 Brewster Lane POWELL, OH 43065		<b>Vendor</b>  		<b>Purchase Order</b> <b>Number:</b> 47-2018 <b>Total:</b> \$2,000.00 <b>Issue:</b> 05/09/2018 <b>Expires:</b> 12/31/2018	
<b>Ship To</b> LIBERTY TOWNSHIP 10104 Brewster Lane POWELL, OH 43065		<b>Bill To</b> LIBERTY TOWNSHIP 10104 Brewster Lane POWELL, OH 43065		<b>Miscellaneous</b> <b>Approval:</b>	
<b>Terms</b>					
<b>Purpose</b>		Admin- Misc., other dues & subscriptions 2nd QTR			

Quantity	Unit	Item Description	Unit Price	Subtotal
1.00		Admin- Misc., other dues & subscriptions 2nd QTR	\$2,000.00	\$2,000.00

Account Code	Account Description	Amount
1000-110-500-0000	Other	\$2,000.00

Material on this order is exempted from Ohio Sales Tax and Federal Excise Taxes.

**FISCAL OFFICER CERTIFICATE**

It is hereby certified that the amount of \$2,000.00 required to meet the contract agreement, obligation, or expenditure for the above, has been lawfully appropriated, authorized or directed for such purpose and is in the Treasury or in the process of collection to the credit of the

----- General -----

Fund (and others as above) free from any obligation or certification now outstanding.

Certification:



Date: 05/09/2018

Fiscal Officer: N. Denutte

**APPROVED BY**

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**This order is not valid unless  
Fiscal Officer Certificate is signed.**