

**RESOLUTION #18-0904-05**

**AUTHORIZING MATT HUFFMAN, LIBERTY TOWNSHIP ADMINISTRATOR, TO PREPARE AND SUBMIT AN APPLICATION TO PARTICIPATE IN THE OHIO PUBLIC WORKS COMMISSION STATE CAPITAL IMPROVEMENT AND/OR LOCAL TRANSPORTATION IMPROVEMENT PROGRAM(S) AND TO EXECUTE CONTRACTS AS REQUIRED;**

**WHEREAS**, the State Capital Improvement Program and the Local Transportation Improvement Program both provide financial assistance to political subdivisions for capital improvements to public infrastructure; and,

**WHEREAS**, the Liberty Township Board of Trustees is planning to make capital improvements to WEST ORANGE ROAD as a capital improvement project; and,

**WHEREAS**, the infrastructure improvement herein above described is considered to be a priority need for the community and is a qualified project under the OPWC programs,

**NOW THEREFORE, BE IT RESOLVED** by the Board of Trustees of Liberty Township, Delaware County, Ohio:

Section 1: That Township Administrator Matt Huffman is hereby authorized to apply to the OPWC for funds as described above.

Section 2: That Township Administrator Matt Huffman is further authorized to enter into any agreements as may be necessary and appropriate for obtaining this financial assistance, and to bind the Board by any such agreements.

Motion made by Melanie Leneghan and seconded by Shyra Eichhorn.

**Vote:** Yes Mrs. Eichhorn Yes Mr. Gemperline Yes Mrs. Leneghan

This Resolution shall be in force and become effective immediately upon its execution.

9-4-18

Date

CERTIFIED BY:

Nancy Denutte  
Nancy Denutte, Fiscal Officer

Melanie Leneghan  
Melanie Leneghan, Trustee

Mike Gemperline  
Mike Gemperline, Trustee  
Shyra Eichhorn  
Shyra Eichhorn, Trustee

## CERTIFICATION OF LOCAL FUNDS

Liberty Township, Delaware County

West Orange Road Improvements

This \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_,

I, Fiscal Officer of Liberty Township, Delaware County, Ohio, hereby certify that Liberty Township has the amount of \$ \_\_\_\_\_ available in the \_\_\_\_\_ fund, and that this amount will be used to pay the local share of the project known as West Orange Road Improvements when it is required.

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Nancy Denutte, Liberty Township Fiscal Officer

## CHIEF FINANCIAL OFFICER'S CERTIFICATION OF LOCAL FUNDS

Delaware County

West Orange Road Improvements

This \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_

I, Auditor of Delaware County, Ohio hereby certify that the Delaware County Engineer has the amount of \$ \_\_\_\_\_ available in the Road and Bridge Projects Fund (10040421), and that this amount will be used to pay the local share for the project "West Orange Road Improvements" when it is required.

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George Kaitsa, Delaware County Auditor

**COOPERATION AGREEMENT**  
Liberty Township and Delaware County  
**West Orange Road Improvements Project**

LIBERTY TOWNSHIP RESOLUTION NUMBER #18-0904-05 Date: September 4, 2018

DELAWARE COUNTY RESOLUTION NUMBER \_\_\_\_\_ Date \_\_\_\_\_

Liberty Township and Delaware County hereby enter into a cooperative agreement to submit an application to the Ohio Public Works Commission for the Project known as West Orange Road Improvement Project.

Liberty Township will provide funds totaling \_\_\_\_\_ % of the cost of the Project. Such funds will come from the \_\_\_\_\_ fund.

Delaware County, through the County Engineer will provide matching funds totaling \_\_\_\_\_ %, not to exceed the amount of funds provided by Liberty Township, of the cost of the Project. Such funds will come from the Road and Bridge Projects fund. The County Engineer will also provide design engineering and construction management services at no cost to the Township.

Delaware County authorizes Liberty Township to be the lead applicant and to sign all necessary documents.

Liberty Township agrees to pay its percentage of Project costs as construction invoices are due.

Delaware County, through the Delaware County Engineer's OPWC Grant Enhancement Program agrees to pay its share (not to exceed \$50,000) of the cost upon receipt of construction contract invoices. The Delaware County Engineer's OPWC Grant Enhancement Program is a dollar for dollar local match up to \$50,000.

**LIBERTY TOWNSHIP**

\_\_\_\_\_  
Trustee

\_\_\_\_\_  
Trustee

\_\_\_\_\_  
Trustee

**DELAWARE COUNTY**

\_\_\_\_\_  
Gary Merrell, President of the Board  
Pursuant to Resolution No. 11-137 and  
Resolution No. 18-0904-05

ROAD	FROM	TO	MILES	ESTIMATE
West Orange Road	Twp Line	Perry Road	0.210	\$366,000.00
<b>TOTAL(S)</b>			0.210	\$366,000.00

CONTINGINCEY 10% \$36,600.00

**PROJECT TOTAL:** **\$402,600.00**

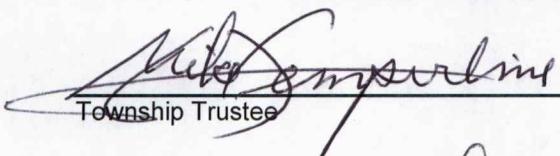
**COST BREAKDOWN**

**LIBERTY TOWNSHIP** 17.6% **\$70,857.60**

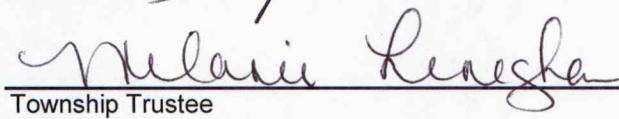
**DELAWARE COUNTY** 12.4% **\$49,922.40**

**OPWC** 70.0% **\$281,820.00**

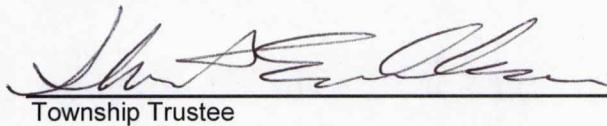
Estimate reviewed and approved in the amount of total listed above:

  
\_\_\_\_\_  
Township Trustee

9/4/2018  
date

  
\_\_\_\_\_  
Township Trustee

9/4/2018  
date

  
\_\_\_\_\_  
Township Trustee

9/4/2018  
date

Robert M. Riley, P.E., P.S., Delaware County Chief Deputy Engineer

\_\_\_\_\_  
date

## 6.0 Attachments / Completeness review

Confirm in the boxes below that each item listed is attached (Check each box)

- A certified copy of the legislation by the governing body of the applicant authorizing a designated official to sign and submit this application and execute contracts. This individual should sign under 7.0, Applicant Certification, below.
- A certification signed by the applicant's chief financial officer stating the amount of all local share funds required for the project will be available on or before the dates listed in the Project Schedule section. If the application involves a request for loan (RLP or SCP), a certification signed by the CFO which identifies a specific revenue source for repaying the loan also must be attached. Both certifications can be accomplished in the same letter.
- A registered professional engineer's detailed cost estimate and useful life statement, as required in 164-1-13, 164-1-14, and 164-1-16 of the Ohio Administrative Code. Estimates shall contain an engineer's seal or stamp and signature.
- A cooperative agreement (if the project involves more than one subdivision or district) which identifies the fiscal and administrative responsibilities of each participant.
- Farmland Preservation Review - The Governor's Executive Order 98-IV, "Ohio Farmland Protection Policy" requires the Commission to establish guidelines on how it will take protection of productive agricultural and grazing land into account in its funding decision making process. Please include a Farm Land Preservation statement for projects that have an impact on farmland.
- Capital Improvements Report. CIR Required by O.R.C. Chapter 164.06 on standard form.
- Supporting Documentation: Materials such as additional project description, photographs, economic impact (temporary and/or full time jobs likely to be created as a result of the project), accident reports, impact on school zones, and other information to assist your district committee in ranking your project. Be sure to include supplements which may be required by your local District Public Works Integrating Committee.

## 7.0 Applicant Certification

The undersigned certifies: (1) he/she is legally authorized to request and accept financial assistance from the Ohio Public Works Commission as identified in the attached legislation; (2) to the best of his/her knowledge and belief, all representations that are part of this application are true and correct; (3) all official documents and commitments of the applicant that are part of this application have been duly authorized by the governing body of the applicant; and, (4) should the requested financial assistance be provided, that in the execution of this project, the applicant will comply with all assurances required by Ohio Law, including those involving Buy Ohio and prevailing wages.

**Applicant certifies that physical construction on the project as defined in the application has NOT begun, and will not begin until a Project Agreement for this project has been executed with the Ohio Public Works Commission. Action to the contrary will result in termination of the agreement and withdrawal of Ohio Public Works Commission funding from the project.**

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Certifying Representative (Printed form, Type or Print Name and Title)

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Original Signature / Date Signed

**RESOLUTION #18-0416-06**

**Authorize Request for Engineering Assistance for OPWC Grant Project on Orange Road**

**WHEREAS**, Liberty Township is submitting an application for an Ohio Public Works Commission grant for road improvements on West Orange Road, and

**WHEREAS**, as part of the application, the Township must complete a Request for Engineering Assistance from the Delaware County Engineer's Office (DCEO) specifically identifying the project.

**NOW, THEREFORE BE IT RESOLVED BY THE BOARD OF TRUSTEES OF LIBERTY TOWNSHIP, DELAWARE COUNTY, OHIO** to authorize the Administrator to submit a Request for Engineering Assistance (REA) to the Delaware County Engineer for road improvements on West Orange Road in order to proceed with the Ohio Public Works Commission grant application for this project.

Motion made by Mrs. Gemperline and seconded by Mrs. Eichhorn.

Vote: y/s Mrs. Eichhorn y/s Mr. Gemperline w/p Mrs. Leneghan

This Resolution shall be in force and become effective immediately upon its execution.

4-16-2018

Date

- not present -

Melanie Leneghan, Trustee

CERTIFIED BY:

Nancy Denutte  
Nancy Denutte, Fiscal Officer

Mike Gemperline  
Mike Gemperline, Trustee

Shyra Eichhorn  
Shyra Eichhorn, Trustee

**REQUEST FOR ENGINEERING ASSISTANCE**



Delaware County Engineer's Office  
50 Channing Street  
Delaware, Ohio 43015

Date: 4-2-18

Township: Liberty

The Board of Township Trustees hereby requests the County Engineer's engineering assistance as follows:

Road Name: W. Orange Rd Road #: 114

Location: \_\_\_\_\_ miles \_\_\_\_\_ N \_\_\_\_\_ S \_\_\_\_\_ E \_\_\_\_\_ W \_\_\_\_\_ of \_\_\_\_\_ (nearest intersection)

or address # \_\_\_\_\_ or between 51 & 315 and Orange TL (roads).

**ROADWAY/TRAFFIC SAFETY:**

- Speed limit study
- Intersection traffic study
- Sight distance study
- Guardrail or barrier study

**CULVERTS:**

- Culvert safety inspection
- Culvert hydraulic analysis (pipe sizing)
- Force-account estimate
- County construction of township culvert

**ROADWAY PLANNING AND MAINTENANCE:**

- Pavement resurfacing or repair (attach road list)
- Roadway widening or other improvement study
- Sidewalk or curb ramp study
- OPWC funding application

**DITCH/DRAINAGE:**

- Ditch maintenance or cleanout

**OTHER (describe below)**

Include a brief description of what the Township is requesting. If there are multiple locations, list them below:

OPWC Project, please see attachment.

County Engineer is asked to respond to the following person who will be the point of contact in reference to this request:

Name \_\_\_\_\_ Title \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ Zip \_\_\_\_\_

Phone \_\_\_\_\_ Fax or email \_\_\_\_\_

X Township Trustee Doug Allen 4/16/18  
+ Township Trustee M. Leneghan - NOT PRESENT  
+ Township Trustee John C. H. H.  
X Township Administrator\* John C. H. H. Date \_\_\_\_\_

A minimum of two Trustee signatures is required.  
\* A copy of resolution requesting engineering assistance by the Board along with this form signed by Township Administrator is acceptable.

Mail, email or fax the signed and completed form to:  
Delaware County Engineer's Office  
Attn: Doug Riedel, P.E.  
50 Channing Street  
Delaware, OH 43015  
Fax: 740-833-2399  
Email: [driedel@co.delaware.oh.us](mailto:driedel@co.delaware.oh.us)

See instructions on the following pages for more information