

**RESOLUTION #18-1026-01: ACCEPTING 2018 PURCHASE ORDERS AND BLANKET CERTIFICATES**

**Whereas**, ORC 5705.41(D)(1) requires that a fiscal officer of a taxing entity certify that the amount required to make an expenditure has been lawfully appropriated and is the treasury, or is in the process of collection to the credit of the appropriate fund free from any previous encumbrance before the expenditure is made,

**Whereas**, there are exceptions to this requirement,

**Whereas**, the main exceptions are: "then and now" certificates and super blanket certificates as provided for in ORC sections 5704.41(D)(1) and 5705.41(D)(3).

**Whereas**, the fiscal office is presenting the attached Purchase Orders;

**NOW, THEREFORE BE IT RESOLVED BY THE BOARD OF TRUSTEES OF LIBERTY TOWNSHIP, DELAWARE COUNTY, OHIO:**

to approve the following Then-and-Now & Regular Purchase Orders:

1. 166-2018 Delaware County Commissioners	\$	8,379.39
2. 167-2018 Burnham & Flower	\$	2,300.00
3. 168-2018 Health Insurance cash-in-lieu	\$	1,770.07
4. 170-2018 Garvin & Hickey LLC	\$	553.75
5. 171-2018 Clarity Technology	\$	2,513.12

and to approve the following Blanket Certificates:

1. 116-2018 Zoning- POD 23 Agency close-out	\$	8,605.36
2. 117-2018 Parks – Other Prof. & tech services 4 <sup>th</sup> QTR	\$	1,000.00
3. 118-2018 Roads – Other Prof. & tech services 4 <sup>th</sup> QTR	\$	1,000.00

Motion made by Leneghan and seconded by Eichhorn.

Vote: N/P Mr. Gemperline yes Mrs. Eichhorn yes Mrs. Leneghan

This Resolution shall be in force and become effective immediately upon its execution.

10-26-2018  
Date

Shyra Eichhorn  
Shyra Eichhorn, Trustee

CERTIFIED BY:

Melanie Leneghan  
Melanie Leneghan, Trustee

Nancy Denutte  
Nancy Denutte, Fiscal Officer

- not present -  
Mike Gemperline, Trustee

LIBERTY TOWNSHIP, DELAWARE COUNTY  
**Regular Purchase Order**

<b>Office Of</b> LIBERTY TOWNSHIP 10104 Brewster Lane POWELL, OH 43065	<b>Vendor</b> Delaware County Commissioners 101 North Sandusky Street Delaware, OH 43015	<b>Purchase Order</b> <b>Number:</b> 166-2018 <b>Total:</b> \$8,379.39 <b>Issue:</b> 10/17/2018 <b>Expires:</b>				
<b>Ship To</b> LIBERTY TOWNSHIP 10104 Brewster Lane POWELL, OH 43065	<b>Bill To</b> LIBERTY TOWNSHIP 10104 Brewster Lane POWELL, OH 43065	<b>Miscellaneous</b> <b>Approval:</b>				
<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 15%;"><b>Terms</b></td> <td></td> </tr> <tr> <td><b>Purpose</b></td> <td>Roads- Ruder East drainage improvement project assessment</td> </tr> </table>			<b>Terms</b>		<b>Purpose</b>	Roads- Ruder East drainage improvement project assessment
<b>Terms</b>						
<b>Purpose</b>	Roads- Ruder East drainage improvement project assessment					

Quantity	Unit	Item Description	Unit Price	Subtotal
1.00		Roads- Ruder East drainage improvement project assessment	\$8,379.39	\$8,379.39

Account Code	Account Description	Amount
2031-760-700-0000	Capital Outlay	\$8,379.39

Material on this order is exempted from Ohio Sales Tax and Federal Excise Taxes.

**FISCAL OFFICER CERTIFICATE**

It is hereby certified that the amount of \$8,379.39 required to meet the contract agreement, obligation, or expenditure for the above, has been lawfully appropriated, authorized or directed for such purpose and is in the Treasury or in the process of collection to the credit of the

----- Road and Bridge -----

Fund (and others as above) free from any obligation or certification now outstanding.

**Certification:**

*Nancy Denutte*

**Date:** 10/17/2018

**Fiscal Officer:** N. Denutte

**APPROVED BY**

*Melanie Hengst*  
*Steve Allen*

**This order is not valid unless  
Fiscal Officer Certificate is signed.**



## LIBERTY TOWNSHIP, DELAWARE COUNTY

## Regular Purchase Order

<b>Office Of</b> LIBERTY TOWNSHIP 10104 Brewster Lane POWELL, OH 43065	<b>Vendor</b> Burnham & Flower Insurance Group 315 S. Kalamazoo Mall Kalamazoo, MI 49007-4806	<b>Purchase Order</b> <b>Number:</b> 167-2018 <b>Total:</b> \$2,300.00 <b>Issue:</b> 10/22/2018 <b>Expires:</b>
<b>Ship To</b> LIBERTY TOWNSHIP 10104 Brewster Lane POWELL, OH 43065	<b>Bill To</b> LIBERTY TOWNSHIP 10104 Brewster Lane POWELL, OH 43065	<b>Miscellaneous</b> <b>Approval:</b>
<b>Terms</b> <b>Purpose</b> HRA, Wellness & HY fees 3rd QTR 2018		

Quantity	Unit	Item Description	Unit Price	Subtotal
1.00		HRA, Wellness & HY fees 3rd QTR 2018	\$2,300.00	\$2,300.00

Account Code	Account Description	Amount
1000-110-221-0000	Medical/Hospitalization	\$265.38
1000-130-221-0000	Medical/Hospitalization	\$44.23
1000-610-221-0000	Medical/Hospitalization	\$221.15
2031-330-221-0000	Medical/Hospitalization	\$221.15
2191-220-221-0000	Medical/Hospitalization	\$1,548.09

Material on this order is exempted from Ohio Sales Tax and Federal Excise Taxes.

## FISCAL OFFICER CERTIFICATE

It is hereby certified that the amount of \$2,300.00 required to meet the contract agreement, obligation, or expenditure for the above, has been lawfully appropriated, authorized or directed for such purpose and is in the Treasury or in the process of collection to the credit of the

----- General -----

Fund (and others as above) free from any obligation or certification now outstanding.

Certification:

Date: 10/22/2018

Fiscal Officer: N. Denutte

APPROVED BY

*Melanie Leach*  
*Mark Sullivan*

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Fiscal Officer Certificate is signed.

## LIBERTY TOWNSHIP, DELAWARE COUNTY

## Regular Purchase Order

<b>Office Of</b> LIBERTY TOWNSHIP 10104 Brewster Lane POWELL, OH 43065		<b>Vendor</b> Health Insurance Opt-out Payments		<b>Purchase Order</b> <b>Number:</b> 168-2018 <b>Total:</b> \$1,770.07 <b>Issue:</b> 10/19/2018 <b>Expires:</b>	
<b>Ship To</b> LIBERTY TOWNSHIP 10104 Brewster Lane POWELL, OH 43065		<b>Bill To</b> LIBERTY TOWNSHIP 10104 Brewster Lane POWELL, OH 43065		<b>Miscellaneous</b> <b>Approval:</b>	
<b>Terms</b>					
<b>Purpose</b>		Cash-in-lieu payments WK 41 10192018			

Quantity	Unit	Item Description	Unit Price	Subtotal
1.00		Cash-in-lieu payments WK 41 10192018	\$1,770.07	\$1,770.07

Account Code	Account Description	Amount
1000-610-221-0000	Medical/Hospitalization	\$199.42
2031-330-221-0000	Medical/Hospitalization	\$256.58
2191-220-221-0000	Medical/Hospitalization	\$1,314.07

Material on this order is exempted from Ohio Sales Tax and Federal Excise Taxes.

## FISCAL OFFICER CERTIFICATE

It is hereby certified that the amount of \$1,770.07 required to meet the contract agreement, obligation, or expenditure for the above, has been lawfully appropriated, authorized or directed for such purpose and is in the Treasury or in the process of collection to the credit of the

----- General -----

Fund (and others as above) free from any obligation or certification now outstanding.

Certification:

Date: 10/19/2018

Fiscal Officer: N. Denutte

APPROVED BY

*Melanie Kenefer*  
*[Signature]*

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## LIBERTY TOWNSHIP, DELAWARE COUNTY

## Regular Purchase Order

<b>Office Of</b> LIBERTY TOWNSHIP 10104 Brewster Lane POWELL, OH 43065	<b>Vendor</b> GARVIN & HICKEY, LLC 181 EAST LIVINGSTON AVE. COLUMBUS, OH 43215	<b>Purchase Order</b> <b>Number:</b> 170-2018 <b>Total:</b> \$553.75 <b>Issue:</b> 10/22/2018 <b>Expires:</b>
<b>Ship To</b> LIBERTY TOWNSHIP 10104 Brewster Lane POWELL, OH 43065	<b>Bill To</b> LIBERTY TOWNSHIP 10104 Brewster Lane POWELL, OH 43065	<b>Miscellaneous</b> <b>Approval:</b>
<b>Terms</b>	<b>Purpose</b> Reissue of check 33116- to be refunded. Original check from May was voided & reissued but customer found & deposited the original.	

Quantity	Unit	Item Description	Unit Price	Subtotal
1.00		Reissue of check 33116- to be refunded	\$553.75	\$553.75

Account Code	Account Description	Amount
2191-220-311-0000	Accounting and Legal Fees	\$553.75

Material on this order is exempted from Ohio Sales Tax and Federal Excise Taxes.

## FISCAL OFFICER CERTIFICATE

It is hereby certified that the amount of \$553.75 required to meet the contract agreement, obligation, or expenditure for the above, has been lawfully appropriated, authorized or directed for such purpose and is in the Treasury or in the process of collection to the credit of the

----- Special Levy-Fire Services -----  
 Fund (and others as above) free from any obligation or certification now outstanding.

Certification:

Date: 10/22/2018

Fiscal Officer: N. Denutte

APPROVED BY

  


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 Fiscal Officer Certificate is signed.

## LIBERTY TOWNSHIP, DELAWARE COUNTY

## Regular Purchase Order

<b>Office Of</b> LIBERTY TOWNSHIP 10104 Brewster Lane POWELL, OH 43065	<b>Vendor</b> Clarity Technology Solutions 12020 Watkins Road Marysville, OH 43040	<b>Purchase Order</b> <b>Number:</b> 171-2018 <b>Total:</b> \$2,513.12 <b>Issue:</b> 10/25/2018 <b>Expires:</b>			
<b>Ship To</b> LIBERTY TOWNSHIP 10104 Brewster Lane POWELL, OH 43065	<b>Bill To</b> LIBERTY TOWNSHIP 10104 Brewster Lane POWELL, OH 43065	<b>Miscellaneous</b> <b>Approval:</b>			
<table border="1"> <tr> <td><b>Terms</b></td> <td></td> </tr> <tr> <td><b>Purpose</b></td> <td>Firewall, backups, office 365 October</td> </tr> </table>			<b>Terms</b>		<b>Purpose</b>
<b>Terms</b>					
<b>Purpose</b>	Firewall, backups, office 365 October				

Quantity	Unit	Item Description	Unit Price	Subtotal
1.00		Firewall, backups, office 365 October	\$2,513.12	\$2,513.12

Account Code	Account Description	Amount
1000-110-319-0000	Other - Professional and Technical Services	\$879.59
2191-220-350-0000	Utilities	\$1,633.53

Material on this order is exempted from Ohio Sales Tax and Federal Excise Taxes.

## FISCAL OFFICER CERTIFICATE

It is hereby certified that the amount of \$2,513.12 required to meet the contract agreement, obligation, or expenditure for the above, has been lawfully appropriated, authorized or directed for such purpose and is in the Treasury or in the process of collection to the credit of the

----- General -----

Fund (and others as above) free from any obligation or certification now outstanding.

Certification:

*Nancy Denutte*

Date: 10/25/2018

Fiscal Officer: N. Denutte

## APPROVED BY

*Melanie Keneke*  
*[Signature]*

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Fiscal Officer Certificate is signed.



## LIBERTY TOWNSHIP, DELAWARE COUNTY

## Super Blanket Certificate

<b>Office Of</b> LIBERTY TOWNSHIP 10104 Brewster Lane POWELL, OH 43065		<b>Vendor</b>  		<b>Purchase Order</b> <b>Number:</b> 116-2018 <b>Total:</b> \$8,605.36 <b>Issue:</b> 10/22/2018 <b>Expires:</b> 12/31/2018	
<b>Ship To</b> LIBERTY TOWNSHIP 10104 Brewster Lane POWELL, OH 43065		<b>Bill To</b> LIBERTY TOWNSHIP 10104 Brewster Lane POWELL, OH 43065		<b>Miscellaneous</b> <b>Approval:</b>	
<b>Terms</b>					
<b>Purpose</b>		Agency- POD23 expenses/closeout			

Quantity	Unit	Item Description	Unit Price	Subtotal
1.00		Agency- POD23 expenses/closeout	\$8,605.36	\$8,605.36

Account Code	Account Description	Amount
9001-710-599-0000	Other - Other Expenses	\$8,605.36

Material on this order is exempted from Ohio Sales Tax and Federal Excise Taxes.

## FISCAL OFFICER CERTIFICATE

It is hereby certified that the amount of \$8,605.36 required to meet the contract agreement, obligation, or expenditure for the above, has been lawfully appropriated, authorized or directed for such purpose and is in the Treasury or in the process of collection to the credit of the

----- Agency -----

Fund (and others as above) free from any obligation or certification now outstanding.

Certification:

*Nancy Denutte*

Date: 10/22/2018

Fiscal Officer: N. Denutte

## APPROVED BY

*Melanie Renegh*  
*[Signature]*

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## LIBERTY TOWNSHIP, DELAWARE COUNTY

## Super Blanket Certificate

<b>Office Of</b> LIBERTY TOWNSHIP 10104 Brewster Lane POWELL, OH 43065	<b>Vendor</b>  	<b>Purchase Order</b> <b>Number:</b> 117-2018 <b>Total:</b> \$1,000.00 <b>Issue:</b> 10/25/2018 <b>Expires:</b> 12/31/2018
<b>Ship To</b> LIBERTY TOWNSHIP 10104 Brewster Lane POWELL, OH 43065	<b>Bill To</b> LIBERTY TOWNSHIP 10104 Brewster Lane POWELL, OH 43065	<b>Miscellaneous</b> <b>Approval:</b>
<b>Terms</b>	<b>Purpose</b> Parks- Other prof. & tech services 4th QTR	

Quantity	Unit	Item Description	Unit Price	Subtotal
1.00		Parks- Other prof. & tech services 4th QTR	\$1,000.00	\$1,000.00

Account Code	Account Description	Amount
1000-610-319-0000	Other - Professional and Technical Services	\$1,000.00

Material on this order is exempted from Ohio Sales Tax and Federal Excise Taxes.

## FISCAL OFFICER CERTIFICATE

It is hereby certified that the amount of \$1,000.00 required to meet the contract agreement, obligation, or expenditure for the above, has been lawfully appropriated, authorized or directed for such purpose and is in the Treasury or in the process of collection to the credit of the

----- General -----

Fund (and others as above) free from any obligation or certification now outstanding.

Certification:

Date: 10/25/2018

Fiscal Officer: N. Denutte

APPROVED BY

*Melanie Kuehla*  
*[Signature]*

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## LIBERTY TOWNSHIP, DELAWARE COUNTY

## Super Blanket Certificate

<b>Office Of</b> LIBERTY TOWNSHIP 10104 Brewster Lane POWELL, OH 43065		<b>Vendor</b>  		<b>Purchase Order</b> <b>Number:</b> 118-2018 <b>Total:</b> \$1,000.00 <b>Issue:</b> 10/25/2018 <b>Expires:</b> 12/31/2018	
<b>Ship To</b> LIBERTY TOWNSHIP 10104 Brewster Lane POWELL, OH 43065		<b>Bill To</b> LIBERTY TOWNSHIP 10104 Brewster Lane POWELL, OH 43065		<b>Miscellaneous</b> <b>Approval:</b>	
<b>Terms</b>					
<b>Purpose</b>		Roads- Other prof. & tech services 4th QTR			

Quantity	Unit	Item Description	Unit Price	Subtotal
1.00		Roads- Other prof. & tech services 4th QTR	\$1,000.00	\$1,000.00

Account Code	Account Description	Amount
2031-330-319-0000	Other - Professional and Technical Services	\$1,000.00

Material on this order is exempted from Ohio Sales Tax and Federal Excise Taxes.

## FISCAL OFFICER CERTIFICATE

It is hereby certified that the amount of \$1,000.00 required to meet the contract agreement, obligation, or expenditure for the above, has been lawfully appropriated, authorized or directed for such purpose and is in the Treasury or in the process of collection to the credit of the

----- Road and Bridge -----

Fund (and others as above) free from any obligation or certification now outstanding.

Certification:

*Nancy Denutte*

Date: 10/25/2018

Fiscal Officer: N. Denutte

## APPROVED BY

*Melanie Leugh*  
*[Signature]*

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