

**RESOLUTION #17-0403-23**

**Authorizing Purchase of Microsoft Office 2016 licenses and installation/  
implementation**

**WHEREAS**, the Board of Trustees authorized Clarity Technology Solutions as the Township IT service provider, and

**WHEREAS**, Clarity has determined it is necessary to purchase eighteen (18) Microsoft Office 2016 licenses and complete the implementation process of the new software and purchase one (1) Microsoft Access 2016 license.

**NOW, THEREFORE BE IT RESOLVED, BY THE LIBERTY TOWNSHIP BOARD OF TRUSTEES, DELAWARE COUNTY, OHIO, to approve the expenditure of \$6,672.50 for the purchase of eighteen (18) Microsoft Office 2016 licenses, one (1) Microsoft Access license and the implementation of the new software, payable to Clarity Technology Solutions, 12020 Watkins Road, Marysville, OH 43040.**

Motion made by Leneghan and seconded by Mitchell.

**Vote:** yes Mrs. Eichhorn yes Mrs. Leneghan yes Dr. Mitchell

This Resolution shall be in force and become effective immediately upon its execution.

4-3-17

Date

Melanie Leneghan  
Melanie Leneghan, Trustee

CERTIFIED BY:

Nancy Denutte  
Nancy Denutte, Fiscal Officer

Dr. Thomas Mitchell  
Dr. Thomas Mitchell, Trustee

Shyra Eichhorn  
Shyra Eichhorn, Trustee



**CLARITY**  
technology solutions

**QUOTE**

Quote #:	CTSQ1589
Date:	Feb 3, 2017

12020 Watkins Road  
Marysville, OH 43040

**Prepared For:**

Matt Huffman  
Liberty Township  
Phone (740) 938-2000  
10104 Brewster Lane  
Powell, OH 43065  
United States

**Your Account Manager:**

Jason Comstock  
jcomstock@clarityts.com  
937-303-4033 ext 701  
8188 Business Way  
Plain City, Ohio 43064  
USA

**Notes:**

Quote does not include deployment.

Qty	Description	Unit Price	Ext. Price
18	Microsoft Office 2016 Standard - License - 1 PC - Local Government - MOLP: Open License for Government - PC - English	\$295.25	\$5,314.50
18	Implementation - remove old version of Office - install new version of Office - reset Outlook profile	\$65.00	\$1,170.00
1	Microsoft Access 2016 - License - 1 PC - Volume - PC - Single Language	\$188.00	\$188.00

<b>Monthly Recurring (tax included)</b>	\$0.00	<b>SubTotal</b>	\$6,672.50
		<b>Tax</b>	\$0.00
		<b>Shipping</b>	\$0.00
		<b>TOTAL</b>	\$6,672.50

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#### Terms & conditions of quotation

This quote is valid for thirty (30) days. This quote is not a contract for services or products it is merely to provide a quotation for the cost of services and products. Customer's offer resulting from Clarity's quotation is expressly conditioned upon customer's assent to Clarity's terms and conditions contained in either its master services agreement, the service & product agreement, and/or the statement of work or quote.

A 50% deposit is required before Clarity begins project. All equipment orders are due in full (including sales tax) prior to equipment order. Price quoted includes standard ground shipping. Expedited shipping will incur additional charges.

Recurring services for Datto agent backup carries a commitment as noted in the quote. Customer agrees to the term of noted charge.

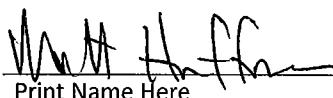
All equipment prices are based upon current vendor prices and promotions. If vendor prices increase by over 10% between time quote is provided to customer and Clarity places order with vendor, it is agreed that Clarity is not responsible for such increased price. Customer may cancel order if vendor prices are over 10% quoted. If customer cancels order, they shall also forfeit their deposit. Equipment that is eligible for return shall be refunded less shipping cost and a 20% restocking fee.

#### Acknowledgement

Signature below indicates customer approval of project and equipment cost as quoted and conditions above.



Authorized Purchasing Agent Signature



Print Name Here

Date

3-9-18

Purchase Order Number, if applicable